

OFFICE	TERM BEGINS	PROFESSIONAL DEVELOPMENT OPPORTUNITIES	REQUIREMENTS
School Board Members	At the organizational meeting to be held within 40 days after the election (on or before May 12, 2025 because May 11 is a Sunday).	Robbins Schwartz attorneys are approved by the Illinois State Board of Education to conduct the following: • Professional development leadership training including • Trauma-informed practices • Performance Evaluation Reform Act (PERA). Training will be offered in two formats: a two-part series on May 5 and May 7, 2025, or a single full-day session on May 10, 2025. Registration will open here https://robbins-schwartz.com/events/ on April 2, 2025.	Newly elected members are required to complete a minimum of 4 hours of professional development leadership training within the first year of the board member's first term covering topics in education and labor law, financial oversight and accountability, fiduciary responsibilities of a school board member, improving student outcomes, and trauma-informed practices for students and staff. Every school board member must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. <i>Click here for more information.</i> School board members who participate in a vote on a dismissal based upon an "optional alternative evaluation dismissal process for Performance Evaluation Reform Act (PERA) evaluations must receive training prior to voting.
Community College Trustees	At the organizational meeting to be held within 28 days after the election (on or before April 29, 2025).	Robbins Schwartz attorneys are approved by the Illinois Community College Board to conduct the statutorily required professional development leadership training. Community College Virtual Trustee Training Session will be conducted on June 14, 2025. Registration will open here https://robbins-schwartz.com/events/ on April 2, 2025.	All community college trustees elected or appointed after January 1, 2017, are required to complete four (4) hours of professional development leadership training during their first, third, and fifth years in office, covering topics that shall include, but are not limited to, open meetings law, community college and labor law, freedom of information law, contract law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibilities of a community college trustee. Every trustee must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. <i>Click here for more information.</i>

Regional Boards of School Trustees	Third Monday of May (May 19, 2025)		Every elected and appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. Click here for more information.
Municipal Officials	First regular or special board meeting following the canvass, except as otherwise provided by ordinance, but no later than the first regular or special meeting in June.		Every elected and appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. Click here for more information.
Township Supervisor, Clerk, Highway Commissioner and Trustees	Third Monday of May (May 19, 2025)		Every elected and appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. Click here for more information.
Township Assessor	January 1 following election (January 1, 2026)		Every elected and appointed member of a public body must complete electronic training on the Open Meetings Act (OMA) that is administered by the Illinois Attorney General's Public Access Counselor (PAC) no later than 90 days after taking the oath of office. Click here for more information.